SOUTH MESQUITE DESIGN REVIEW BOARD

Following are the minutes of the South Mesquite Design Review Board meeting held on May 6, 2020.

MEMBERS PRESENT: Robert Williams
Ernie Campos
David Chavez
Tony Dahlin
Faith Hutson

STAFF PRESENT: Sara Gonzales, CLC Planner
Becky Baum, RC Creations, LLC, Recording Sec.

I. CALL TO ORDER (6:00)
Chair Williams called the meeting to order at 6:05 p.m.

II. APPROVAL OF MINUTES
1. February 5, 2020
The minutes were motioned by David Chavez, seconded by Faith Hutson, and unanimously approved.

III. NEW BUSINESS
1. Case 20DR0500025: Request to replace windows and doors on the street facing facade of the primary structure located at 225 North San Pedro Street. The subject property is zoned R-4 (High Density Residential and Limited Office District) and is located within the Original Townsite in the South Mesquite Overlay District. Submitted by Stacy Aguirre, property owner. Council District 1.

Board Members reviewed packet information and had no questions.

The case was moved by David Chavez, second by Ernie Campos, and unanimously approved.

2. Case 20DR0500033: Request to replace windows and doors on the street facing facade of the primary structure located at 1032 E. Hadley Avenue. The subject property is zoned R-2 (Medium Density Residential District) and is located outside the Original Townsite in the South Mesquite Overlay District. Submitted by Chris Chavez, Contractor. Council District 1.
Sara Gonzales stated due to the construction of the existing home, the applicant is wanting to install the kitchen table and some electrical plugs, and with that the window will have to be moved up about six inches, but still replace with the same type of window. A vinyl window will be installed. During the original construction it no longer meets the needs of the public, so it hard to rent out and hard for someone to reutilize as it is not a functioning kitchen. This is why the request to actually replace that window and move it up in order of make it another livable space.

Faith Hutson stated that it is no longer a top raising window because it is going to be smaller, not the same size. Chris Chavez, contractor, confirmed and stated no structural.

The case was moved by Ernie Campos, second by Faith Hutson, and unanimous approved.

2. **Case 20DR0500032:** A zone change application from R-4 (High Density Residential and Limited Office District) to O-2 (Professional Office with Limited Retail Service) on a property encompassing 0.15 + acres, within the Original Townsite in the South Mesquite Overlay District, and located at 308 E. Bowman Avenue. Submitted by Shane Umphress, representative. Council District 1.

Sara Gonzales gave a presentation. Original building built in 1920 and remodeled in 1940. Not too much redevelopment to the outside of the structure but more to the actual site design.

David Chavez stated the property is actually historic, the home of the Apodaca family and also at one time a little grocery store. Glad not losing the historic structure.

The case was moved by Faith Hutson, second by David Chavez, and unanimously approved.

IV. **DISCUSSION OF OTHER ITEMS**

1. **Brochure**

Nothing further has been done to this point.

V. **STAFF ANNOUNCEMENTS**

VI. **ADJOURNMENT (6:25)**
Chairperson